**SAMPLE ACKNOWLEDGEMENT**

*(Via email or on letterhead of organization)*

Dear WEDC:

It is my understanding XYZ Company located at address of company, city, was in business February 2020.

We support the continued operation of this business and recommend XYZ company be considered for the *We’re All In* grant opportunity.

With best regards,

Name

Title

Organization

**NOTE: MINIMUM INFORMATION REQUIRED**

* Company name
* Company address
* Confirmation the company was in operations Feb 2020